

## 道德政策 Ethics Policy

致 各位經營伙伴、供應商、承攬商：

Dear Business Partners, Vendors, Contractors, Associates,

和喬科技股份有限公司致力奉行商業道德及誠信經營原則，以昭和電工株式會社所制訂『我們的行為規範及實踐指南』為本，建立本公司企業社會責任政策暨道德政策。

We, Showa Denko HD Trace Corp (SHDT), commit to act on the business ethics and good faith and according to "Our Code of Conduct and Its Practical Guide" made by Showa Denko Group have established our Corporate Social Responsibility (CSR) Policy and SHDT Ethics Policy.

本公司員工、主管或代表人於執行職務時應廉潔自持，以專業負責態度從事業務，不得提供或接受任何不正當之利益，亦不得直接或間接提供或接受任何形式之饋贈、招待、回扣、賄賂或其他變相財物之行為。

Please be advised that the employees, managers and representatives of SHDT can work together in a professional manner with no improper advantage is to be offered or accepted. Also, staffs shall not directly or indirectly give or accept any form of gifts, entertainment, bribes, monetary and non-monetary in kinds of gifts.

1. Business Integrity 誠信經營
2. No Improper Advantage 無不正當收益
3. Disclosure of Information 資訊公開
4. Intellectual Property 智慧財產權
5. Fair Business, Advertising and Competition 公平交易、廣告和競爭
6. Protection of Identity and Non-Retaliation 身份保護及防止報復
7. Responsible Sourcing of Minerals 負責任地採購礦物
8. Privacy 隱私保護

檢舉申訴/ The Channel of Inform:


電子信箱/ Email Address : shdt.ethics@showadenko.com

投遞信箱/ Mail Box : 設置於碟片廠及基板廠公司信箱

電話分機/ Tele. Number : 03-5770777 ext. 6665

郵寄地址/ Mail Address : 新竹科學園區科技五路八號(企業社會責任室收/CSR)

核准/Approval:

  
總經理/工藤 正典

President / Kudo Masanori

日期/Date:

Jan 1, 2018